

2023 Board of Directors Elections

Calling All Leaders – Apply NOW for 2023 Board of Directors Positions!

As a member of the PMI Olympia Chapter, I'm hoping that you will consider volunteering and becoming a candidate for one of our open Board of Directors positions this year.

Serving as a Board Member is exciting, fun, and rewarding. It's a terrific way to become more involved in the Chapter, understand and work with PMI Global and meet and work with some amazing people. Other benefits of serving on the Board include:

- Gain invaluable leadership experience
- Expand your professional network in the PMI community
- Earn required certification PDUs through volunteer hours
- If possible, attend PMI Regional or Global Leadership Conferences (the Chapter pays for registration, travel, hotel, and meals)

Who can run?

Any PMI Olympia Chapter member in good standing can nominate themselves or be nominated by another member for an open Board of Directors position. Note that the volunteer commitment is approximately 15 hours monthly and anyone elected to a Board of Directors position must maintain PMI Olympia Chapter membership throughout the term.

Election Process and Timeline

If you are nominated and wish to become a candidate for any of the open Board of Directors positions below, please submit a completed [Candidate Application](#) (attached) with a photo of yourself (JPEG format) to me at presidentelect@pmiolympia.org no later than the Nomination/Application Deadline below. Note candidate information and photos will be posted to the PMI Olympia website and included in the electronic ballot.

- **Nomination/Application Deadline: Friday, March 10, 2023**
- **Elections: Monday, April 3 to Friday, April 21, 2023**

Which positions are open for election?

The open Board of Director positions up for election this year are:

President Elect (three years): Prepare for and plan to serve as President for the following year and act for the President in her absence. The President Elect chairs the Nominating Committee.

Vice President of Communications and Marketing (two years): Responsible for developing marketing, corporate relations, communication programs and chapter communications, including notifications of events in accordance with chapter bylaws and policies.

Vice President of Membership (two years): Responsible for Olympia Chapter membership growth and retention.

Vice President of Operations (two years): Responsible for maintaining custody of the approved bylaws, articles of incorporation, charter agreement and of amendments thereto and board policies, committee charters, and all other non-financial records for the chapter. This position keeps records of all business meetings of the Olympia Chapter and meetings of the Board. Also responsible for the Chapter operations including facilities coordination for events and provides administration for Volunteer recruitment.

Vice President of Technology (two years): Responsible for external communications with community businesses, mass media for chapter events and chapter newsletters to raise the visibility of project management within the community. Responsible for developing and overseeing implementation of a comprehensive technology strategy, systems and processes that align with business needs of the Chapter.

Board Member Responsibilities

- Attend Board of Directors meetings on the first Tuesday evening of every month and attend annual transition and strategy sessions.
- Regularly attend Chapter Meetings and participate in other Chapter activities as appropriate at your expense (the Chapter does not pay fees for Board members to attend Chapter Meetings).
- Dedicate approximately 15 hours per month to Chapter activities, depending on the position.
- For Vice President positions, commit to serve a two-year term, July 1, 2023 – June 30, 2025.
- For President-Elect, commit to serve a three-year term: President Elect, July 1, 2023 – June 30, 2024; President, July 1, 2024 – June 30, 2025; and Past President, July 1, 2025 – June 30, 2026.
- Lead, support, recruit, and recognize Chapter volunteers and portfolio team members.
- Strategically develop and lead your portfolio to achieve the mission of the Chapter.
- Learn about and understand your portfolio and the Chapter.
- Put the interests of the Chapter ahead of any other organization or business when acting as a Board member. Disclose any potential conflicts of interest which could affect decision making.
- Manage your portfolio budget and expenditures.
- Be a positive spokesperson and evangelist for your portfolio and the Chapter.
- Carry out the fiduciary, due care, and diligence responsibilities of the Board of Directors by reviewing programs, policies, financial statements, and other materials.
- Serve on committees and take on special assignments.

Thank you for considering serving on the PMI Olympia Board of Directors! Please contact me at presidentelect@pmiolympia.org if you have any questions about any of the positions or the elections process.

Jan Dempsey, PMP
President Elect
Project Management Institute
[Olympia Washington Chapter](#)